



## **Reports of the Selection Committee**

### **First report**

#### **1. Election of the Officers of the Committee**

In accordance with article 57 of the Standing Orders of the Conference, the Selection Committee elected its Officers as follows:

<i>Chairperson:</i>	Ms. Vera Albuquerque (Brazil)
<i>Shipowner Vice-Chairperson:</i>	Mr. Dierk Lindemann (Germany)
<i>Seafarer Vice-Chairperson:</i>	Mr. Brian Orrell (United Kingdom)

#### **2. Role of the Selection Committee**

##### **(a) Routine questions**

Under article 4, paragraph 2, of the Standing Orders, the Selection Committee noted its responsibility for fixing the time and agenda of the plenary sittings and for acting on behalf of the Conference with respect to decisions on non-controversial questions of a routine nature. It further noted that, under article 9(a) of the Standing Orders, the Committee was no longer responsible for approving changes in the composition of committees once their initial membership has been determined by the Conference. This responsibility is now exercised by each group. The membership of committees and modifications thereto now appear in a separate Provisional Record.

##### **(b) Resolutions**

In view of the Conference's decision to refer to the Selection Committee, for its review and report, all proposed resolutions relating to items included on the agenda, the Selection Committee decided that the deadline for receipt of resolutions be fixed at 5 p.m. on 13 February 2006. It further noted and supported the decision, already proposed to the Conference that, pursuant to article 76 of the Standing Orders, the Conference should suspend article 63, paragraph 4, of the Standing Orders solely as to the timing of submission of resolutions prior to discussion in the meeting.

With respect to resolutions on matters not related to the agenda, it is noted that no such resolution had been submitted within the deadline fixed in article 17, paragraph 1, of the Standing Orders.

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### **3. Discussion of the Reports of the Chairperson of the Governing Body and the Director-General: Opening date for the discussion and closing date for the list of speakers**

The Selection Committee decided that the discussion of the Reports of the Chairperson of the Governing Body and the Director-General would begin on Monday, 20 February, at 10 a.m., and that the list of speakers would be closed on Wednesday, 15 February, at 6 p.m., under the usual conditions. The Committee also recommended that the Conference endorse the procedures for submission of speeches, and rules governing their publication set out in Appendix II to this report. The Committee noted and supported the consequent decision, already proposed to the Conference that, pursuant to article 76 of the Conference Standing Orders, the Conference should suspend article 24, paragraph 5, of the Standing Orders solely as to the requirement of translation and circulation of speeches in English, French and Spanish.

### **4. Plan of work of Conference committees**

The Selection Committee endorsed the draft plan of work for committees, attached in tabular form in Appendix III to this report. It noted and supported the decision, already proposed to the Conference that, pursuant to article 76 of the Conference Standing Orders, the Conference should suspend article 57, paragraph 3, solely as to the reference in the last sentence to presentation of a report to the Committee for its approval.

### **5. Suggestions to facilitate the work of the Conference**

As in previous years, the Selection Committee confirmed the following principles:

#### **(a) Quorum**

- (i) The quorum will be fixed provisionally, on the basis of the credentials received, in the brief report of the Chairperson of the Governing Body on the day before the opening of the Conference; the said report is published as a Provisional Record. This provisional quorum will remain unchanged until the Credentials Committee determines the quorum on the basis of registrations, it being understood that, if an important vote were to take place in the initial stages of the Conference (once the Credentials Committee has been appointed), the Conference might request the Credentials Committee to determine the quorum in an urgent report.
- (ii) Thereafter, the quorum will be adjusted, under the authority of the Credentials Committee, so as to take into account new registrations and notices of departure from delegates leaving the Conference.
- (iii) Delegates should register personally, immediately on arrival, as the quorum is calculated on the basis of the number of delegates registered.
- (iv) Acceptance of appointment as a delegate implies an obligation to be available in Geneva personally, or through an adviser authorized to act as a substitute for the work of the Conference until its end, as important votes often take place on the last day.
- (v) Delegates who are nevertheless obliged to leave the Conference before it finishes should give notice of their forthcoming departure to the secretariat of the Conference.

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The form utilized to indicate their date of departure also enables them to authorize an adviser to act and to vote in their place. At group meetings held during the second half of the Conference, the attention of members of the groups will be drawn to the importance of completing and handing in this form.

- (vi) In addition, one Government delegate of a country may report the departure of the other Government delegate, and the secretaries of the Shipowners' and Seafarers' groups may also give notice of the final departure of members of their groups, who have not authorized advisers to act in their place.
- (vii) When a record vote is taken in plenary while committees are sitting, delegates are both entitled and expected to leave committees to vote unless they are replaced by a substitute in plenary. Announcements are made in the committees to ensure that all delegates are aware that a record vote is about to take place.

**(b) Punctuality**

The Selection Committee would encourage committee chairpersons to start proceedings punctually, irrespective of the number of persons present, but on condition that votes will not be taken unless a quorum is clearly present.

**(c) Negotiations**

In order to facilitate more continuous negotiation in committees between the different groups, representatives of each group should meet with the chairperson and reporter of the committee and with the representative of the Secretary-General, whenever this is desirable, to ensure that the leaders of each group know fully the minds of their colleagues in the other groups; normally such meetings are held before each group has committed itself to a definite position. The function of these informal meetings is to afford opportunities for a fuller understanding of differences of view before definite positions have crystallized.

**6. Participation in Conference committees by Members having lost the right to vote**

At its 239th Session (February-March 1988), the Governing Body considered the implications of the appointment, as regular members of Conference committees, of representatives of a member State which had lost the right to vote under article 13, paragraph 4, of the Constitution of the ILO. The Governing Body accordingly recommended that the weighted coefficients in committees should be calculated on the basis of the number of Government members entitled to vote.

The Selection Committee confirmed that the calculation of weighted coefficients for votes in committees should be based on the number of regular Government members entitled to vote.

**7. Requests for representation in Conference committees submitted by international non-governmental organizations**

In accordance with article 2, paragraph 3(j), of the Standing Orders of the Conference, the Officers of the Governing Body have invited on its behalf certain non-

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governmental international organizations to be represented at the present session of the Conference.

The Selection Committee noted that the following international non-governmental organizations may be represented in the Committee of the Whole, should their credentials for participation be received:

*Employers' organizations*

International Shipping Federation

*Workers' organizations*

African Organization of Mines, Metal, Energy, Chemical and Allied Trade Unions

International Confederation of Water Transport Workers' Unions

International Transport Workers' Federation

Permanent Congress of Trade Union Unity of Latin American Workers

World Federation of Teachers' Unions

*Other organizations*

International Association of Classification Societies

International Christian Maritime Association

International Council of Women

International Federation of Business and Professional Women

International Federation of Shipmasters' Associations

International Federation of Women in Legal Careers

International Maritime Health Association

World Vision International

## **8. Composition of the Credentials Committee**

The Selection Committee took note of the groups' nominations for the composition of the Credentials Committee as follows:

*Chairperson:* Mr. C.V. Ezeasor (Government, Nigeria)

*Shipowner Vice-Chairperson:* Mr. Guy Sulpice (France)

*Seafarer Vice-Chairperson:* Mr. P. Crumlin (Australia)

## **9. Appointment of a Steering Committee**

The establishment of a Steering Committee has been recommended in order to enable decisions to be directly taken on issues arising with respect to the overall functioning of the

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Conference and the Committee of the Whole, including those that may involve questions of procedure, to ensure the completion of the deliberations. The following structure has been recommended:

- The President of the Conference.
- The three Vice-Presidents of the Conference.
- The Chairperson of the Committee of the Whole.
- Five Government members of the Committee of the Whole.
- Two members from the Shipowners' group of the Committee of the Whole.
- Two members from the Seafarers' group of the Committee of the Whole.
- The Chairperson of the Government group.
- The Vice-Chairperson of the Government group.
- The Chairperson of the Selection Committee.
- The three Government members of the Drafting Committee.
- The Shipowner member of the Drafting Committee.
- The Seafarer member of the Drafting Committee.

The Selection Committee nominated the following five Government delegates or advisers, two Shipowners' delegates or advisers and two Seafarers' delegates or advisers to complete the composition of the Steering Committee:

<i>Government representatives:</i>	Denmark India Namibia Philippines Russian Federation
<i>Shipowner members:</i>	Mr. K. Akatsuka (Japan) Mr. J. Cox (United States)
<i>Seafarer members:</i>	Mr. M. Castro (Argentina) Mr. T. Tay (Singapore)

## **10. Appointment of a Conference Drafting Committee**

The establishment of a single Conference Drafting Committee, in accordance with the provisions of article 6, paragraph 1, of the Standing Orders, has been recommended to cover the work of the Conference, including serving the Committee of the Whole. The Selection Committee noted and supported the consequent decision, already proposed to the Conference that, pursuant to article 76 of the Conference Standing Orders, the Conference should suspend article 6, paragraph 2, and article 59, paragraph 1, of the Standing Orders.

The following structure has been recommended for the Conference Drafting Committee:

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- The President of the Conference or his representative.
  - The Secretary-General of the Conference or his representative.
  - The Legal Adviser of the Conference and his deputy.
  - The Director of the International Labour Standards Department.
  - Three Government members.
  - One member from the Shipowners' group.
  - One member from the Seafarers' group.

The Selection Committee nominated the three Government members, the Shipowner member and the Seafarer member of the Drafting Committee as follows:

<i>Government members:</i>	Mr. D. Roussel (Canada) Ms. N. Msomi (South Africa) Ms. M. Martyn (United Kingdom)
<i>Shipowner member:</i>	Mr. D. Dearsley (United Kingdom)
<i>Seafarer member:</i>	Mr. P. McEwan (United Kingdom)

## **11. Delegation of authority to the Officers of the Selection Committee**

In accordance with the usual practice and by virtue of article 4, paragraph 2, of the Standing Orders, the Selection Committee delegated to its Officers the authority to arrange the programme of the Conference and fix the time and agenda of plenary sittings as well as to decide on any non-controversial issues of a routine nature necessary for the running of the Conference.

## **12. Other questions: Electronic voting system**

The Selection Committee noted the description of the electronic voting system, to be used in principle for all votes in plenary sittings in accordance with article 19, paragraph 15, of the Standing Orders, is attached in Appendix I to this report.

Geneva, 7 February 2006.

*(Signed)* Ms. Vera Albuquerque,  
Chairperson.

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## Appendix I

### The electronic voting system

The electronic system provides for votes (in most cases: yes, no, abstention) to be expressed by means of a “voting station” that will be made available to all delegates or persons empowered to vote on their behalf.

Where the electronic system is used, the subject and question to be voted on will be displayed and the President or Chairperson will announce the beginning of the vote. After the President or Chairperson has made sure that all delegates have been given sufficient opportunity to record their vote in one of the voting stations available to them, the President or Chairperson will announce the closure of the vote.

Where the method of vote is by show of hands, once all votes have been registered the final voting figures will be immediately displayed and subsequently published with the following indications: total number of votes in favour, total number of votes against, total number of abstentions and the quorum as well as the majority required.

Where a record vote is taken, once all votes have been registered the final voting figures will be immediately displayed with the following indications: total number of votes in favour, total number of votes against, total number of abstentions and the quorum as well as the majority required. These indications will subsequently be published together with a list of the delegates who have voted, showing how they have voted.

In the case of a secret ballot, once all votes have been registered the final voting figures will be immediately displayed and subsequently published with the following indications: total number of votes in favour, total number of votes against, total number of abstentions and the quorum as well as the majority required. There will be absolutely no access possible to individual votes nor any record of how the delegates have voted.

In order to be able to vote electronically, all delegates and, if applicable, their substitutes must have a PIN code to be attributed at the Information Desk. It is important that delegates should already have decided whether they or another member of their delegation will exercise their right to vote in a given case. Where more than one vote is attempted by several people authorized to cast such vote, only the first vote will be recognized, whether made by a delegate or by a substitute delegate.

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## Appendix II

### Information for delegates on submission of speeches

With regard to the discussion of the Reports of the Chairperson of the Governing Body and of the Director-General, typewritten versions of the prepared speeches to be delivered in the plenary sittings should be submitted to the Office of the Clerk of the Conference preferably the day before but at least 12 hours prior to the scheduled time for the delegate to address the Conference.

The speech should be presented to the plenary in accordance with the written version. The written version, as submitted, will be reproduced in writing in the Conference *Provisional Record* in a single trilingual document in English, French or Spanish. Each speech will be printed in the language corresponding to the language chosen by the government of the delegate's country for purposes of official correspondence with the ILO.

Speakers should only include an appropriate volume of material in their speech so that it can be delivered comfortably within the allotted five minutes, and at a reasonable speed with a view to accurate simultaneous interpretation.\*

It is also planned to produce a DVD recording of the live address and its simultaneous interpretation into the other Conference languages, which will be made available to participants the day following that upon which the address is made. The audio recording of the address in the original language is the authoritative version of the speech. Any simultaneous interpretation thereof, while delivered with best efforts at full accuracy, may contain inadvertent errors attributable to the conditions under which the recording takes place. The failure to submit written texts 12 hours in advance may result in the omission of interpretations of the respective speech on the DVD.

\* By way of a guide, this corresponds to up to three typed double-spaced pages.



## Appendix III

### 94th (Maritime) Session (February 2006) of the International Labour Conference – Tentative plan of work

	Sun 5	M 6	T 7	W 8	Th 9	F 10	S 11	M 13	T 14	W 15	Th 16	F 17	S 18	M 20	T 21	W 22	Th 23
Group meetings	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■ ■ <sup>4</sup>	■	
Plenary sittings			■ <sup>1</sup> ■ <sup>2</sup>											■ <sup>3</sup>	■	■	V
Committee of the Whole			■	■	■	■	■	■	■	■	■	■				PI	
Selection Committee			■											■		PI	
Drafting Committee						■ □	■ □	■ □	■ □	■ □	■ □	■ □	■			■ <sup>5</sup>	
Steering Committee <sup>6</sup>			■	■	■	■	■	■	■	■	■	□		□	□	□	

■ Half-day sitting

■ All day sitting

□ If required

DC Drafting Committee

PI Adoption of the report and instrument by the Conference in plenary sitting

V Record vote in plenary sitting of the Conference

<sup>1</sup> Plenary opening/GB Chairperson introduces his report

<sup>2</sup> Adoption of the report of the Selection Committee

<sup>3</sup> Opening of the discussion of the Report of the Director-General

<sup>4</sup> Employers and Workers: Appointments to JMC

<sup>5</sup> Conference Drafting Committee (if necessary)

<sup>6</sup> If so decided under article 8 of the Standing Orders

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